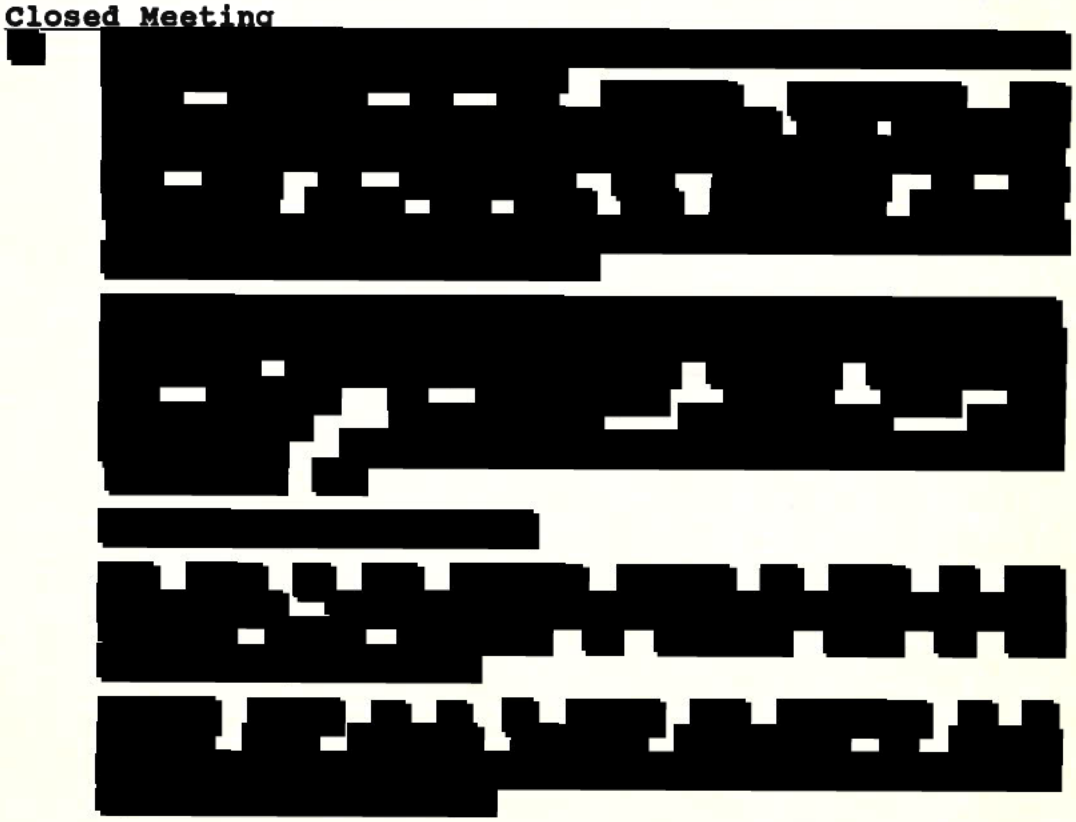
CONCORDIA UNIVERSITY
FACULTY OF COMMERCE AND ADMINISTRATION
MINUTES OF THE FACULTY COUNCIL MEETING
FRIDAY, MAY 18, 1990

Present: S. H. Appelbaum (Chair)
M. Anvari (Fina.), M. Armstrong (Econ.),
B. Barbieri, (Mktg.), R. Curnew (Acco.),
T. Dowd (CASA), A. Farhoomand (DS&MIS),
M. Franklin (Mana.), Z. Gidengil (Mktg.),
K. Gheyara (Acco.), A. Hochstein (Fina.),
B. Ibrahim (Mana.), A. Jalilvand (Fina.),
B. Laudau (CGSA), R. A. Long (Acco.),
G. Martin (Comp.Sci.), R. Martin (Reg.),
J. S. Nader (Fina.), D. Otchere (Econ.),
C. Patterson (Fina.), A. Rahman (Assoc. Dean),
J. A. Rosenblatt (Assoc. Dean), A. Satir (DS&MIS),
J. J. Segovia (Assoc. Dean), L. Shanker (Fina.),
M. Sharma (DS&MIS), I. St-Maurice (CASA),
T. J. Tomberlin (DS&MIS), W. Wiesner (Mana.),
R. O. Wills (Assoc. Dean).

Absent with apology: S. Hoffman, F. Simyar, L. Switzer, M. Szabo

I **Call to Order**
The meeting was called to order at 09:05.

II **Closed Meeting**



[redacted]

ADMINISTRATION

[redacted]

[redacted]

III **Open Meeting**

IV **Approval of Agenda, CAFC-90-05A**

IT WAS MOVED BY R. O. WILLS AND SECONDED BY M. SHARMA THAT THE AGENDA, CAFC-90-05A, BE APPROVED AS PRESENTED.

THE MOTION WAS CARRIED.

V **Approval of Minutes of Previous Meeting - CAFC-90-03M**

IT WAS MOVED BY R. O. WILLS AND SECONDED BY M. SHARMA THAT THE MINUTES OF THE FACULTY COUNCIL MEETING HELD APRIL 6, 1990, CAFC-90-03M, BE APPROVED WITH THE FOLLOWING AMENDMENTS:

.PAGE 1: ITEM II: CHANGE DISTINGUISHED TEACHING AWARD NOMINATION TO READ AWARDS OF DISTINCTION

.PAGE 8: 2ND PARAGRAPH - DELETE NON-OPERATING BUDGET; INSERT OPERATING BUDGET

.PAGE 6: 6TH PARAGRAPH - INSERT AT BEGINNING: "IN RESPONSE TO THE SUGGESTION THAT OPTION B SHOULD BE A SLOT COURSE' ELECTIVE BEFORE BEING CONSIDERED FOR THE PROGRAM, B. BARBIERI STATED..."

THE MOTION WAS CARRIED.

VI **Chair's Remarks and Question Period**

The Chair thanked the members of the 1989-90 Steering Committee for their assistance and announced the following appointments: B. English, Acting Associate Dean, Academic and Student Affairs, from September 1, 1990 - February 28, 1990 replacing R.O. Wills who will return from sabbatical leave on March 1, 1990; Professor J. Mannadiar, Academic Advisor, Faculty of Commerce and Administration, replacing B. Markland effective June 1, 1990; Ms. C. McKinnon, Faculty Communications Officer effective June 6, 1990.

It was agreed that the Faculty Council membership for 1990-91 include the Departments of Computer Science and Mechanical Engineering which complements the Faculty's proposed joint Masters program in Engineering Management currently being studied by Dr. J. J. Segovia and Dr. T. Sankar.

The Chair announced that he had just received verbal notice that the Hackett and Cloran buildings on the Loyola Campus will be officially released to the Loyola High School January 1st, 1991. He advised that information regarding relocation of faculty and staff would be available after today's meeting with the Vice-Rector, Services.

During the ensuing question period, A. Rahman advised that the surplus in the salary budget is due to unfilled establishment postions and noted that the space for undergraduate student computer facilities would likely be located in the ER building or the GM building, 3rd floor.

It was noted that it would be appropriate to have Open Council meetings when dealing with the Faculty Mission.

VII **Business Arising from Previous Meeting**

1. **Mission and Strategy Directions - FAPP - CAFC-90-05A-06**

The Chair reported that as a result of the closed meeting, May 11th, a committee will be struck to study the current and previous Faculty mission statements in conjunction with the Rector's address to the Board of Governors and Senate and make recommendations for mission and strategy directions by mid-fall 1990.

IT WAS MOVED BY T. J. TOMBERLIN AND SECONDED BY A. JALILVAND THAT THE FACULTY ACADEMIC PLANNING AND PRIORITIES COMMITTEE BE COMPOSED OF ONE FACULTY MEMBER NOMINATED FROM EACH OF THE FIVE DEPARTMENTS PLUS ONE GRADUATE STUDENT AND ONE UNDERGRADUATE STUDENT NOMINATED FROM THE RESPECTIVE STUDENTS ASSOCIATIONS.

The Chair asked that nominations be submitted to him by the Department Chairs by 1 June 1990 and confirmed that nominees are to be from the faculty-at-large, chosen from all ranks of full-time faculty members. It was agreed that the Chair of the committee be selected by the committee.

The Chair also confirmed that the committee's work may lead to redefining the mission of the Faculty and would ultimately link with the Senate Committee on Academic Planning and Priorities.

In response to the concern that sessional lecturers would not have the opportunity to provide input to this process, the Chair advised that the committee will be empowered to consult with all members of the University community. I. St. Maurice's strong concern regarding this issue was noted.

THE MOTION WAS CARRIED.

2. **Administrative Restructuring**
CAFC-90-05A-05 **f y i**

J. A. Rosenblatt reported that the two major changes in the administrative structure are:

-Associate Dean, Academic and Student Affairs will be responsible for both the Loyola and SGW Campus.

-The position vacated by the Associate Dean, Academic and Student Affairs (Loyola) will now be entitled Associate Dean, Executive Education and External Affairs, responsible for overseeing the International Exchange Program, Canada-China Management Education Program, the Faculty Centres: Treasury Management, Transportation Management and Small Business and Entrepreneurial Studies, and the activities of the Faculty Communications Officer.

J. A. Rosenblatt explained that the revision of the organization structure had been discussed at the fall 1990 strategic planning session. The purpose of the appointment of Associate Dean responsible for Executive Education and External Affairs is to increase the Faculty's presence and links with the business community as well as to improve internal communications within the University.

The Chair added that in light of the University budget allocation for the Faculty it is essential that focus be placed on external relations which provide opportunities for self-funding to

supplement equipment needs, research and recruitment activities.

In response to a concern about the lack of presence of the Associate Dean at the Loyola Campus, R. O. Wills pointed out that most administrative areas are centralized on the Sir George Williams Campus but made assurances that a representative of the Associate Dean's Office will be maintained on the Loyola Campus.

It was noted that the International Business Program and Executive Development Program should be added to the organizational chart.

The Chair confirmed that administrative directors report to academic directors of Faculty programs. It was suggested that the chart reflect that administrative program directors report to the academic directors in addition to reporting to the Associate Dean, Administrative Affairs.

It was recommended that the Associate Dean, Executive Education and External Affairs undertake responsibility for the International Exchange Program and the Canada-China Management Education Program. J. A. Rosenblatt noted that most of his time is spent with the Executive Development Program, which is not apparent from the organizational chart, and consequently would not adequately represent the Faculty with the other two programs. A. Rahman commented that considering current developments with CIDA, combining the directorship of the Canada-China Program and the International Exchange Program would now be feasible.

Professor Rosenblatt agreed to the recommendation that the International Business Program be coordinated with the Canada-China Management Education and International Exchange Program.

It was agreed that the Pharmaceutical Centre not be included in the organizational chart until after the committee struck to study the feasibility of such a centre makes a confirmation via a formal report to Faculty Council and the subsequent approval by the appropriate University bodies.

The lack of clarity with regard to the administrative program directors reporting to the academic directors and resulting conflicts experienced in the past was discussed. It was suggested that the simplest solution would be to delete the administrative directors from the chart. It was also suggested that the Ph.D. Program appear as a separate program rather than as the Ph.D. and Research Program.

It was agreed that all suggestions will be taken under advisement by members of FAC and a revised

organization chart will be formulated.

VIII **Reports from Standing Committees**

1. **Commerce Undergraduate Committee**
Nothing to report.

IX **Reports from Faculty Representatives on University Committees**

1. **University Senate**
M. Anvari reported that the Senate approved the two year budget and a motion was adopted to have future budget proposals drawn up in accordance with plans and priorities formulated by the academic bodies and Senate.

2. **Arts & Science Faculty Council**
R. Long reported that the agenda for the next meeting of Council includes program proposals for a Ph.D. in Mathematics and an M.A. in Applied Social Science. In addition, an undergraduate program evaluation proposal will be discussed. Professor Long suggested that the Commerce and Administration Faculty Council consider the proposal and agreed to forward a copy of the documentation to the Dean.

3. **Senate Academic Planning and Priorities Committee**
R. Curnew reported that the budget report was the main topic of the last meeting.

4. **Senate Academic Programmes Committee**
R. O. Wills reported that the submissions from Arts and Science were discussed.

5. **Senate Research Committee**
J. J. Segovia reported that only $80,000 of the $395,000 budget requested for equipment for the Faculty Research Development Program was approved. He noted that Dr. Lightstone expects that the difference may be supplemented by the Rector's Special Initiatives Fund.

With regard to the study currently being conducted by the Royal Society of Canada, J. J. Segovia explained that one of the major aims of the study is the categorization of Canadian Universities in terms of identifying the degree of emphasis on (a) research activity (b) undergraduate programmes (c) graduate programmes. The study will also identify which universities offer the best programmes in specific disciplines. He advised that the University's official response to the project indicated that the study may lead to misperceptions in that it will not address the source of many shortcomings which is insufficient funding. Professor Segovia added that other universities has a similar response to the project.

During the ensuing discussion, several members of council expressed concern about not having had the opportunity to participate in the response to the

should have been discussed at the department and Faculty Council levels prior to reply.

6. **Academic Services Committee** - There was no report.

7. **University Library Committee** - There was no report.

8. **Fellowships, Scholarships and Awards** - There was no report.

9. **Sub-Committee on Academic Computer Policy** - There was no report.

10. **Computer Resource Committee** - There was no report.

11. **Board of Governors**
B. Barbieri reported that the following were the major items discussed during the open portion of the meeting held May 16, 1990: (1) The approval of the revised Code of conduct (Non-Academic), which was passed in toto except for one particularly controversial clause which was removed for further discussion and consultation. (2) The approval of the Sexual Harassment Policy. (3) The approval of the 1990-91 and 1991-92 Operating Budgets and the 1990-91 Capital Budget. (4) The establishment of a Concordia University Foundation, i.e. a charitable foundation.

To improve time and communication management, Professor A. Satir suggested all future reports to Faculty Council from members of the University and Standing committees be submitted in writing for copying and circulation to the membership prior to the meeting. He further suggested that the format of the agenda be amended so that discussion of these reports is rescheduled as the last item, just prior to "Next Meeting". Lastly, Professor Satir recommended that issues of importance be listed on the agenda as "New Business" rather than "Other Business".

IT WAS MOVED BY A. SATIR AND SECONDED BY B. BARBIERI THAT ALL FUTURE REPORTS FROM REPRESENTATIVES OF THE STANDING COMMITTEES AND UNIVERSITY COMMITTEES TO FACULTY COUNCIL BE SUBMITTED TO THE OFFICE OF THE DEAN, IN WRITTEN FORM, PRIOR TO THE FACULTY COUNCIL MEETING.

During the discussion period several members noted that there was already an overload of written information to read prior to meetings. Several members also indicated that a written report has the advantage of dealing with relevant issues in a concise manner. With regard to the Faculty Council Steering committee, the Chair pointed out that the committee meets one week prior to Council to avoid a large time lapse between approving the items for the coming agenda and the time of the meeting of Council thus being up-to-date for the meeting.

THE MOTION WAS DEFEATED (8 in favor, 9 opposed, 4 abstentions).

IT WAS MOVED BY A. SATIR AND SECONDED BY K. GHEYARA THAT REPORTS FROM REPRESENTATIVES OF COMMITTEES TO FACULTY COUNCIL BE PRESENTED AS THE LAST ITEM ON THE AGENDA.

THE MOTION WAS DEFEATED (2 in favor, 15 opposed, 4 abstentions).

X **New Business**

XI **Other Business**

1. **M.B.A. Curriculum Committee motions re 1991-2 Calendar Submission CAFC-90-05A-01**

T. J. Tomberlin requested and was granted speaking privileges for C. Patterson.

IT WAS MOVED BY T. J. TOMBERLIN AND SECONDED BY B. IBRAHIM THAT FACULTY COUNCIL APPROVE THE M.B.A. COURSE DESCRIPTIONS AND LIST OF ELECTIVE SEMINARS, AS ARTICULATED IN DOCUMENT CAFC-90-05A-01, FOR SUBMISSION TO THE 1991-92 GRADUATE CALENDAR.

THE MOTION WAS CARRIED UNANIMOUSLY.

IT WAS MOVED BY T. J. TOMBERLIN AND SECONDED BY IAN ST-MAURICE THAT THE PROPOSED CALENDAR CHANGES (CAFC-90-03A-02) WHICH WERE APPROVED BY FACULTY COUNCIL AT THE APRIL 6, 1990 MEETING BE AMENDED TO REPLACE THE SECTION REGARDING THE FRENCH COMPREHENSIVE EXAMINATION ON P. 10 AS FOLLOWS: **"FRENCH LANGUAGE PROFICIENCY. STUDENTS ATTENDING CONCORDIA WHO ARE NOT PROFICIENT IN FRENCH ARE STRONGLY ENCOURAGED TO TAKE ADVANTAGE OF THE MONTREAL ENVIRONMENT AND OF COURSES AVAILABLE IN THE UNIVERSITY TO IMPROVE THEIR ABILITY TO COMMUNICATE IN BOTH LANGUAGES. THE LANGUAGE OF INSTRUCTION IS NORMALLY ENGLISH, BUT EXAMINATIONS AND ASSIGNMENTS MAY BE WRITTEN IN EITHER LANGUAGE."**

M. Anvari called a point of order. He explained that the issue of the M.B.A. French language requirement and the proposed 1991-92 calendar submission had been debated at length at the April 6th meeting and resulted in the Council recommending that the current requirements be maintained. It was noted that the original proposal was to delete any reference to French language requirements. During the ensuing discussion, C. Patterson explained that the M.B.A. Curriculum Committee was still concerned because the M.B.A. is the only graduate program, other than the D.I.A. program and Educational Technology, at Concordia with a French language requirement.

With regard to the procedural issue raised by M. Anvari, it was agreed that in some cases where there is additional input a topic that has been voted on by Council can be brought back for reconsideration.

THE MOTION WAS CARRIED (9 in favor, 7 opposed, 6 abstentions).

IT WAS MOVED BY W. WEISNER AND SECONDED BY B. IBRAHIM THAT FACULTY COUNCIL GRANT VOTING PRIVILEGES TO THE ACADEMIC DIRECTOR OF THE M.B.A. PROGRAM.

During the discussion period, it was noted that this issue had been voted on by Council before when it had been agreed that the Academic Director of the M.B.A. would be a non-voting member of Council to both accommodate the needs of the program and to respect the strong concern of Council members about the balance of input from Faculty administrators and non-administrative faculty members. It was further noted that the Associate Dean, Graduate Studies and Research represents the directors of all Graduate Programs in the Faculty.

THE MOTION WAS DEFEATED (6 in favor, 8 opposed, 5 abstentions).

2. **Treasury Management Annual Report to Faculty Council - CAFC-90-05A-02**

IT WAS MOVED BY B. IBRAHIM AND SECONDED BY D. OTCHERE THAT FACULTY COUNCIL ACCEPT THE TREASURY MANAGEMENT ANNUAL REPORT, CAFC-90-05A-02.

THE MOTION WAS CARRIED UNANIMOUSLY.

3. **International Exchange and Management Development Annual Report to Faculty Council - CAFC-90-05A-03**

A. Jalilvand highlighted the major areas of the report - the Gothenburg University Agreement and Concordia's participation in the development of an international M.B.A. program for Gothenburg; the HEC (Paris) proposal for an exchange agreement which is expected to be signed next week; and various international projects which are in progress, i.e. the feasibility study for an International M.B.A. Case Competition.

IT WAS MOVED BY A. RAHMAN AND SECONDED BY R. O. WILLS THAT FACULTY COUNCIL ACCEPT THE INTERNATIONAL EXCHANGE AND MANAGEMENT DEVELOPMENT ANNUAL REPORT TO FACULTY COUNCIL - CAFC-90-05A-03.

THE MOTION WAS CARRIED UNANIMOUSLY.

4. **Elections - CAFC-90-05A-04**

The following faculty members were elected by Council:

University Senate:
Dr. J. J. Segovia, Associate Dean, Graduate Studies and Research - 3 year period commencing June 1, 1990 and terminating May 31, 1993.

Dr. J. A. Rosenblatt, Associate Dean, Executive Development and External Affairs - 1 year period commencing June 1, 1990 and terminating May 31, 1991, replacing M. Anvari for the balance of his term.

Sub-Committee on Academic Computer Policy
Dr. M. Khalifa, Assistant Professor, Department of DS&MIS - 3 year period commencing June 1, 1990 and terminating May 31, 1993.

Undergraduate Scholarship and Awards Sub-Committee
A. Farhoomand, Assistant Professor, Department of DS&MIS - 3 year period commencing June 1,1990 and terminating May 31, 1993.

Ad Hoc Committee on Degree Nomenclature
M. Franklin, Associate Professor, Department of Management.

Faculty Appeal Committee for Academic Re-reads and Re-evaluation - Term: June 1, 1990 - May 31, 1991
A. Ahmad, Lecturer, Department of Finance
B. Baran, Lecturer, Department of DS&MIS

Visiting Lecturers Committee - Term: June 1, 1990 - May 31, 1991
J. McGuire, Associate Professor, Department of Management

Arts and Science Faculty Council - Term: June 1, 1990 - May 31, 1991
G. Kanaan, Assistant Professor, Department of Accountancy

Faculty Elections Officer - Term: June 1, 1990 - May 31, 1992
M. Sharma, Lecturer, Department of DS&MIS

Term: Undergraduate Student Request (& Appeal) Committee - June 1, 1990 - May 31, 1991
G. S. Rajan, Associate Professor, Department of Management
L. Boyle, Associate Professor, Department of Finance
M. Sharma, Lecturer, Department of DS&MIS

XII **Next Meeting**
The next regular meeting of Faculty Council will take place in September 1990. The schedule of meetings for the 1990-91 academic year will be sent to members of Council in early August 1990.